

CALL FOR GRANT APPLICATIONS FUNDACIÓN **PORTAVENTURA** **PRIVATE FOUNDATION**

2026 SEASON





1. INTRODUCTION

The PortAventura Private Foundation (hereinafter, the Foundation) works to promote social inclusion and improve the quality of life of groups at risk of social exclusion or in situations of particular vulnerability, with special attention to **children and young people** who are in such situations as a result of **serious illnesses, functional diversity, developmental disorders or mental health conditions**, or due to socioeconomic reasons.

In line with its founding purposes, the Foundation promotes initiatives that generate a tangible social impact, prioritising projects that act directly on the well-being of children and young people and, where essential, on their family or caregiving environment.

To this end, the Foundation supports non-profit social entities operating at national level that develop projects aligned with these values and objectives.

2. OBJECTIVES OF THE CALL

The objective of this call is to select social projects aimed at providing support and assistance to people at risk of social exclusion or in situations of particular vulnerability, with the purpose of improving their well-being, quality of life and fostering their personal development.

As a priority, the Foundation seeks to promote initiatives aimed at **children and young people**, especially those that:

- Address situations of **serious illness**, prolonged hospitalisation or intensive treatments.
- Tackle needs arising from **functional diversity** or developmental disorders or child and adolescent mental health conditions.
- Contribute to the emotional, social or relational well-being of the child and, where necessary for such well-being, of their family or caregiving environment.

The selected projects may receive funding from the positive economic results of the charitable events organised by the Foundation.

3. REQUIREMENTS FOR APPLICANT ENTITIES

Entities wishing to apply to this call must meet the following requirements:

1. Be non-profit legal entities, duly constituted and registered in the corresponding registry.
2. Carry out their activities within the territory of the Kingdom of Spain.
3. Where applicable, be subject to the special tax regime provided for in Title II of Law 49/2002 of 23 December.
4. Be up to date with their tax and Social Security obligations.

The territorial presence of the entity may be considered solely **as a qualitative or tie-breaking criterion**, without being decisive in the evaluation of projects.

4. REQUIREMENTS FOR PROJECTS

Submitted projects must meet the following requirements:

1. Be preferably aimed at **children and young people at risk of social exclusion**, with special attention to those affected by **serious illnesses, functional diversity or developmental or mental health disorders**.
2. Be carried out within the territory of the Kingdom of Spain.
3. Generate a **tangible, observable and measurable impact** on the beneficiary population.
4. Under no circumstances may the funds received be used to pay for:
 - Salaries or personnel costs.
 - Debts, financial amortisations, commissions, financial expenses, fees, fines or penalties.
 - Any other expenses which, in the Foundation's judgment, are not directly related to the purpose of the project.
5. The project, or the part financed by the Foundation, must be implemented within a maximum period of **12 months** from the date of the donation, with the full amount received being allocated to that purpose.
6. The beneficiary entities must justify the execution of the project by means of a final or partial annual report, which shall include:
 - Activities carried out.
 - Social impact achieved.
 - Detailed list of expenses, with invoices and proof of payment.

Likewise, they must provide evidence of dissemination actions related to the project in which the participation of the PortAventura Foundation is clearly visible, incorporating its logo in accordance with the guidelines provided.

5. PROJECT EVALUATION

The proposals submitted will be evaluated under a competitive selection process.

The maximum score per project will be 12 points, distributed according to the following criteria:

1. **Alignment with the Foundation's values and priorities (up to 4 points)**
 - a. Focus on children and young people at risk of social exclusion (0-2 points)
 - i. Partial or indirect **1 point**
 - ii. Direct and clearly justified **2 point**
 - b. Priority attention to serious illness, functional diversity or developmental / child and adolescent mental health disorders (0-2 points)
 - i. Secondary or transversal consideration **1 point**
 - ii. Central axis of the project **2 point**

2. Expected social impact and results (up to 3 points)

- a. Tangible, measurable and relevant impact on direct beneficiaries **up to 2 points**
- b. Clarity of indicators, expected results and coherence of the intervention **up to 1 point**

3. Operational design and project efficiency (up to 3 points)

- a. High percentage of direct expenditure on beneficiaries and low level of indirect costs **up to 2 points**
- b. Feasible implementation using existing resources (volunteering, partnerships, own resources), without allocation of personnel costs **up to 1 point**

4. Governance, planning and monitoring (up to 2 points)

- a. Coherence between work plan and budget **1 point**
- b. Project monitoring and evaluation mechanisms **1 point**

5. Assessment of the applicant entity:

- a. Territorial scope of the entity's activity
 - i. Outside the Province of Tarragona **1 point**
 - ii. Focused on the Province of Tarragona **2 point**
- b. Technical capacity to execute the project
 - i. Required collaboration is marginal **1 point**
 - ii. No external collaboration required **2 point**
- c. Entity beneficiary of Foundation events
 - i. Has received a donation in the last 3 years **1 point**
 - ii. Has not received one in the last 3 years **2 point**

In the event of a tie in the total score, the territorial presence of the entity and the rotation with respect to grants awarded in previous calls may be considered as tie-breaking criteria.

6. FINANCIAL CONTRIBUTION

The Foundation will select up to **four (4) projects**, to which it may grant financial support estimated between **€4,000 and €20,000** per project, depending on:

- The scale and feasibility of the project.
- The expected social impact.
- The justified financial needs.
- The positive economic results of the charitable events organised by the Foundation.

The final amount of each contribution will be determined based on the profits obtained from the charitable event in which the selected project is promoted.

7. AWARDING OF GRANTS

The grants will be awarded through a single selective procedure, with beneficiary status granted to those entities obtaining the highest scores in accordance with the established criteria.

Participating entities will be informed in writing of the granting or rejection of the grant and, where applicable, of its amount.

8. DOCUMENTATION

The following documentation (in PDF format) must be submitted in full and in a single submission through the PortAventura Foundation website:



1. Cover letter for the application, stamped and signed by the president or chief executive of the organisation, including the privacy notice of the Call, in accordance with the template provided in the application included in Annex 1.
2. Valid certificate of compliance with the relevant registration obligations of the entity, indicating the composition of the governing body and, where applicable, submission of annual accounts for deposit.
3. Certificate confirming that the entity has opted for the special tax regime under Title II of Law 49/2002.
4. Valid certificates of current compliance with obligations to the Public Treasury and Social Security.
5. Certificate of the agreement of the governing body or the person with sufficient authority of the entity approving the submission of the application.
6. **Descriptive report of the project** (Annex 2).
7. Identification and proof of ownership of the bank account to which the grants will be paid.
8. Contact details of the applicant entity, including an email address.

Before submitting the form, it will be necessary to accept the Terms and Conditions of the Call and the Foundation's Code of Ethics.

9. SUBMISSION OF APPLICATIONS

Applications, together with the corresponding supporting documentation, must be submitted by **23 February 2026** via email to the Foundation's address: fundacion@portaventura.es.

The documentation submitted must be valid at the time of application.

The Foundation reserves the right to consider applications that do not comply with the above terms and conditions as not submitted.

10. FINAL RESOLUTION

The Foundation's final resolution will be adopted and made public no later than **20 March 2026**. The final interpretation of the requirements and rules rests with the Foundation. The Board of Trustees of the Foundation will select the projects that best fit its statutory purposes. Its decision shall be final and not subject to appeal; the resolution adopted may not be contested.

The list of selected projects and entities will be published on the Foundation's website: www.fundacionportaventura.org, and will be communicated by email to the representatives of the selected projects within 7 working days from the date of resolution.

In the event of any withdrawal by selected entities during 2026, the PortAventura Foundation reserves the right to make a new selection and allocation, following the same criteria established in this Call.

At the request of participants, the Foundation will proceed to destroy the information of non-selected projects within the first 15 days of 2027.

11. AFTER THE RESOLUTION

Formalisation of the collaboration and disbursement of funding for the selected projects.

a. Acceptance

Once the projects have been selected, the Foundation will contact the beneficiary entities and publish the resolution on the official PortAventura Foundation website.

b. Collaboration agreement

Once the resolution has been published, a collaboration agreement will be established between both organisations in accordance with the agreed guidelines.

c. Dissemination

The Foundation may disseminate information related to the selected projects, including the identity of the beneficiary entities, and carry out the communication and promotional actions it deems appropriate for this Programme.

The beneficiary entity must incorporate the brand provided by the Foundation in all documentation and informational and dissemination materials, including its website, related to the selected project. This use must strictly comply with the design provided by the Foundation, and the brand may not be transferred, modified or altered under any circumstances.

At the request of the Foundation, or upon completion of the project, the beneficiary entity must immediately cease use of the brand.

Additionally, the Foundation and the project-managing entity may agree to hold institutional events, inaugurations or public presentations to promote awareness and dissemination of the project and the collaboration with the Foundation. At such events, both parties may use their logos or distinctive signs, always respecting the conditions defined in these Terms and Conditions.

Monitoring, justification and evaluation

In order to ensure the proper technical and financial management of the funded projects, beneficiary entities must comply with the following monitoring and justification requirements:

1. Monitoring reports

- a. Submission of two reports on project development: one mid-term (six-month) report and one final report.
- b. Each report must include the supporting documentation for expenses corresponding to the relevant period that has not yet been submitted.
- c. As in the previous call, both reports must be completed online. The Foundation will send an email to each entity with the link to the form to be completed.

2. Monitoring meetings

- a. Beneficiary entities must participate in monitoring meetings convened by the Foundation whenever it deems necessary.

3. On-site visits

- a. The Foundation, or a person designated on its behalf, may carry out on-site visits to assess the development of the project.

4. Request for additional information

- a. The Foundation may request technical and financial information at any time in order to verify compliance and monitor project implementation, as well as to carry out an impact evaluation.

5. Certification of the contribution received

- a. At the request of the Foundation, the beneficiary entity must issue a certificate attesting to the contribution received.

Refund and cancellation of the Project

Beneficiary entities will be obliged to refund the funds received in the following cases:

- Failure to justify or to achieve the objectives for which the collaboration was granted.
- Non-execution of expenses for any reason or substantial modifications to the project without the express authorisation of the Foundation.
- Breach of any other condition established when granting the collaboration.
- Failure to comply with the obligations set out in these Terms and Conditions.
- Failure to comply with the provisions and duties set out in the Foundation's Code of Ethics, applicable to participating entities under the same conditions as to "suppliers".

In any of these situations, the Foundation will proceed to cancel the collaboration agreed with the applicant entity.

Confidentiality

All information exchanged between the Foundation and applicant entities during participation in this Call, as well as information arising from the collaboration relationship in the event of being selected, will be treated as confidential. This confidentiality will be maintained during the validity of the Call and, if the grant is awarded, for two years following its completion or the end of the collaboration.

Final provisions

The submission of an application under this Call implies full acceptance of its Terms and Conditions and of the resolutions issued, which shall be final and not subject to appeal.

The Foundation shall not assume ownership of the submitted projects. Their execution and ownership shall be the sole responsibility of each beneficiary entity.

12. INDICATIVE TIMELINE

In order to facilitate planning by applicant entities, the Foundation establishes the following indicative timetable for the different phases of the process:

- Call closing: 23/02/2026
- Technical evaluation of applications: until 13/03/2026
- Resolution of the call: week of 16/03/2026
- Signing of agreements: March–April 2026
- Payment of the donation: after signing the corresponding collaboration agreement and in accordance with the conditions set out therein
- Project implementation: from April 2026 to March 2027

The indicated dates are indicative and may be adjusted by the Foundation when necessary for organisational, technical or budgetary reasons, without giving rise to any right to claim by applicant entities.

ANNEXES

Annex 1: Cover Letter Template for the Application

PortAventura Foundation
Avda. Alcalde Pere Molas, Km2
E-43480 Vila-seca (Tarragona)

APPLICATION - 2026 GRANT CALL - PORTAVENTURA FOUNDATION

[Date of submission]

Mr./Ms. _____ holder of ID
number _____ acting in the capacity of _____
of the entity _____ with Tax ID number _____.

HEREBY STATES:

- i. That, having obtained the approval of the management team, the entity submits its application to the 2026 Grant Call with the project entitled (Project name), the purpose of which is (brief description of the project).
- ii. That they assume responsibility for the accuracy and truthfulness of the information contained in the submitted application and confirm compliance with all the requirements set out in the Call's Terms and Conditions.
- iii. That they are aware of and accept the Privacy Notice included in the Application and annexed to this letter, and declare that they have informed the data subjects whose personal data are included in the application, prior to providing them, of their processing by the PortAventura Foundation.
- iv. That they undertake to inform the PortAventura Foundation of any changes in the circumstances of the organisation and its activities described herein, and/or of any changes affecting the development of the submitted project.
- v. That the financial contribution requested in the application is consistent with the estimated budgeted expenditure items for the project.
- vi. That the contribution would be received to be allocated to the legitimate purposes described herein and not as a means to influence decision-making by the beneficiary or any third party, nor to secure any type of undue advantage for the contributing entity.

In witness whereof, this document is signed on the date indicated above.

Signature of the legal representative [Name of the legal representative]

PRIVACY NOTICE - SOCIAL PROGRAMME GRANT CALL

The personal data included in the applications will be processed by the PortAventura Foundation (hereinafter, the "Foundation"), as data controller. The Foundation is committed to protecting the privacy of personal data and guarantees compliance with personal data protection legislation, in particular the General Data Protection Regulation (GDPR) and Organic Law 3/2018 of 5 December on the Protection of Personal Data and the Guarantee of Digital Rights.

Personal data will be processed lawfully, fairly and transparently; for specific, explicit and legitimate purposes; and only where they are adequate, relevant and limited to what is necessary in relation to those purposes. Furthermore, data will be kept accurate and up to date and stored in a form that permits identification of data subjects only for as long as necessary to fulfil the purposes of processing. The Foundation has implemented the necessary technical and organisational measures to protect personal data against accidental loss, alteration, unauthorised access, use or disclosure, and has established procedures to respond to any security incident that may affect personal data.

We hereby inform you that the personal data included in this application form will be processed for the following purposes:

1. Contact details and position of the legal representative of the applicant entity and of the person responsible for the project.

These data will be processed solely for the purpose of maintaining contact with the applicant entity during the evaluation of applications and, if the applicant entity is selected as a beneficiary under the Call, for managing the collaboration.

The legal basis for processing is the Foundation's legitimate interest in maintaining contact with applicant and beneficiary entities of the Programme. Personal data will not be disclosed to any third party outside the Foundation. Data may be accessed by external service providers, such as IT service providers. Appropriate data processing agreements have been entered into with all such providers to ensure compliance with data protection regulations.

2. Personal data of the Foundation's Trustees / Members of the governing body and of the applicant entity's management team (name, position and entity represented, where applicable), and related persons.

If the entity is preselected, these data will be processed solely for the purpose of preventing fraud and corruption risks.

The results of these analyses will be recorded in a database managed by the PortAventura Foundation. You undertake to inform such persons in accordance with this Privacy Notice, holding the Foundation harmless from any damage arising from failure to comply with this obligation.

The legal basis for this processing is the legitimate interest of the PortAventura Foundation in ensuring legality and compliance by its employees, directors, officers and any third parties related to the Foundation with the Code of Ethics or any other internal regulations, and in maintaining the proper functioning of organisational and management models referred to in Article 31 bis.2.1^a of the Spanish Criminal Code.

Your data may be disclosed to third parties and public authorities: (i) in compliance with legal obligations; or (ii) to meet requirements from regulatory, judicial or other authorities. Likewise, data may be accessed by external service providers contracted by the Foundation where such access is necessary for the provision of services, such as IT services or risk analysis. Appropriate agreements have been entered into with all such providers to ensure compliance with GDPR and LOPDGDD requirements.

Personal data will be retained for the time strictly necessary to fulfil the purposes for which they were collected and, in any event, if selected, for a maximum period of 10 years in order to comply with applicable legal obligations. Once these periods have elapsed, the Foundation may retain the information, duly blocked, for the purposes of addressing potential liabilities arising from the underlying contractual relationship or from the processing itself, as well as to comply with legal obligations.

Data subjects have the right to access their personal data, request rectification of inaccurate data, request erasure when data are no longer necessary for the purposes for which they were collected, as well as to exercise their rights to object to processing, restrict processing and data portability. Requests to exercise these rights may be submitted free of charge via email to fundacion@portaventura.es, attaching a copy of the ID card or passport.

Read and accepted:

Signature of the legal representative

Annex 2: Project Descriptive Report

[Name of the Entity

[Project.....]

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1. Objectives and Scope of the Project

- The need for the project must be justified, clearly explaining the social problem it addresses and the target group.
- It is essential to identify and specify the Sustainable Development Goal (SDG) promoted by the project.

2. Detailed Description of the Project

- Specify what the project consists of, detailing its main components and activities.
- Include a structured work plan accompanied by a timeline with defined deadlines and phases.

3. Expected Results

- Provide a breakdown of direct and indirect beneficiaries, indicating the methodology used for their calculation.
- Where applicable, detail the referral mechanisms used.
- Describe the expected results and the main milestones to be achieved.

4. Detailed Budget

- Include a complete and clear breakdown of the costs associated with the project.

5. Project Monitoring and Evaluation Mechanisms

- Provide a brief description of the methods to be used to monitor and evaluate project progress.

6. Planned Communication Activities

- Detail the activities planned for communication and dissemination of the project.

(Maximum 4 pages, Arial font size 11).



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